

Forward plan



THIS DOCUMENT GIVES NOTICE OF
ANTICIPATED KEY DECISIONS TO BE TAKEN
AT CABINET AND OTHER MEETINGS

This update published 15 June 2020

Democratic Services

Contact: Corrina Haskins, Democratic Services Officer, email: corrina.haskins@bristol.gov.uk

Tel: 0117 35 76519

BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website www.bristol.gov.uk on a monthly basis.

Key Decision

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

Non-key Decision

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet on the first Tuesday of the month. Meetings start at 4pm. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@bristol.gov.uk

Glossary:

HWB Health and Wellbeing Board

LCPB Learning City Partnership Board

APR15 Under the Council's Constitution if a key decision needs to be taken with less than 28 days' notice, it can still be taken under **APR15 – General Exception**, if it is impracticable to defer it until the next scheduled Cabinet meeting. The relevant Scrutiny Commission must be notified and the report published as part of the agenda 5 clear working days ahead of the Cabinet meeting

Description of Exempt Information:- England, Part 1 of Schedule 12A of the local Government Act 1972

| | |
|---|--|
| 1 | Information relating to any individual. |
| 2 | Information which is likely to reveal the identity of an individual. |
| 3 | Information relating to the financial or business affairs of any particular person (including the authority holding that information). |
| 4 | Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority. |
| 5 | Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings. |
| 6 | Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or (b) to make an order or direction under any enactment. |
| 7 | Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime. |

Cabinet Members

- Marvin Rees (Lab) - Mayor of Bristol
- Cllr Craig Cheney (Lab) – Designated Deputy Mayor (with special responsibility for Finance, Governance and Performance)
- Cllr Asher Craig (Lab) – Deputy Mayor (with special responsibility for Communities)
- Cllr Nicola Beech – Cabinet Member for Spatial Planning and City Design
- Cllr Kye Dudd (Lab) – Cabinet Member for Transport, Energy, and New Green Deal
- Cllr Helen Godwin (Lab) – Cabinet Member with responsibility for Women, Children and Families (Young People), and Lead Member for Children's Services
- Cllr Helen Holland (Lab) – Cabinet Member for Adult Social Care
- Cllr Anna Keen (Lab) – Cabinet Member for Education and Skills
- Cllr Steve Pearce (Lab) – Cabinet Member for Waste Commercialisation and Regulatory Services
- Cllr Paul Smith (Lab) – Cabinet Member for Housing

The City Council's website www.bristol.gov.uk contains all supporting documents and decisions for formal meetings and lots more about the City Council.

| Lead Officer | Title and summary of Decision | Meeting date | Decision taker | Scrutiny Remit |
|--|---|------------------------|---|---|
| Rachael Pryor Head.virtualhope@bristol.gov.uk | <p>Alternative Learning Provision (ALP) Framework 2016-2021 - NEW ITEM</p> <p>To seek approval for additional spending on the Alternative Learning Provision Framework.</p> <p>Open</p> | Cabinet 14 Jul 2020 | Cabinet Member with responsibility for Education and Skills | People Scrutiny Commission |
| Jacqui Jensen Jacqui.Jensen@bristol.gov.uk | <p>Community Child Health Partnership contract extension - NEW ITEM</p> <p>To seek approval to extend the contract and additional financial investment.</p> <p>Part exempt 3</p> | Cabinet 14 Jul 2020 | Cabinet Member with responsibility for Women, Children and Families (Young People), and Lead Member for Children's Services, Deputy Mayor (with responsibility for Communities, Equalities and Public Health) | People Scrutiny Commission |
| Jason Thorne jason.thorne@bristol.gov.uk | <p>City Centre Development - NEW ITEM</p> <p>To seek approval to adopt the City Centre Framework and approval for commissioning of a City Centre Development and Delivery Plan.</p> <p>Part exempt 3</p> | Cabinet 14 Jul 2020 | Cabinet Member with responsibility for Spatial Planning and City Design, Cabinet Member with responsibility for Transport, Energy and the Green New Deal | Growth and Regeneration Scrutiny Commission |

| Lead Officer | Title and summary of Decision | Meeting date | Decision taker | Scrutiny Remit |
|--|---|------------------------|---|---|
| David White david.white@bristol.gov.uk | <p>City Leap Procurement To seek approval to recommence the City Leap Energy Partnership procurement following extensive feedback from Bidders.</p> <p>Part exempt 3</p> | Cabinet 14 Jul 2020 | Cabinet Member with responsibility for Transport, Energy and the Green New Deal | Growth and Regeneration Scrutiny Commission |
| Raz Constantinescu raz.constantinescu@bristol.gov.uk | <p>Highways Electrical Assets Contract To seek approval to start the tendering process for a new contract.</p> <p>Part exempt 3</p> | Cabinet 14 Jul 2020 | Cabinet Member with responsibility for Transport, Energy and the Green New Deal | Growth and Regeneration Scrutiny Commission |
| Robin McDowall robin.mcdowall@bristol.gov.uk , Oliver Roberts oliver.roberts@bristol.gov.uk | <p>South Bristol Light Industrial Workspace - NEW ITEM To approve £3m joint funding bids to WECA and ERDF for development of light commercial industrial units at 601 Whitchurch Lane, Bristol</p> <p>Open</p> | Cabinet 14 Jul 2020 | Designated Deputy Mayor with responsibility for Finance, Governance and Performance | Growth and Regeneration Scrutiny Commission |
| Stephen Peacock stephen.peacock@bristol.gov.uk | <p>Watershed Phase 1 Redevelopment To seek approval to underwrite phase one of Watershed redevelopment as grant recipient of Revolving Infrastructure Funds from WECA.</p> | Cabinet 14 Jul 2020 | Designated Deputy Mayor with responsibility for Finance, Governance | Growth and Regeneration Scrutiny Commission |

| Lead Officer | Title and summary of Decision | Meeting date | Decision taker | Scrutiny Remit |
|---|--|------------------------|---|--|
| k | Part exempt 3 | | and Performance | |
| Michael Pilcher michael.pilcher@bristol.gov.uk | 2020/21 Budget Reset - NEW ITEM To provide Cabinet with an update on the financial forecast for the year 2020/21 and make changes required to the approved budget for recommendation for approval by Full Council to ensure the Council delivers its statutory requirement to have a balanced budget for the year. Open | Cabinet 14 Jul 2020 | Designated Deputy Mayor with responsibility for Finance, Governance and Performance | Overview and Scrutiny Management Board |
| Matthew Kendall matthew.kendall@bristol.gov.uk | Council Tax Reduction Scheme 2021/22 Annual Report To approve the Council Tax Reduction Scheme (CTRS) for 2021/22. Open | Cabinet 14 Jul 2020 | Designated Deputy Mayor with responsibility for Finance, Governance and Performance | Resources Scrutiny Commission |
| Michael Pilcher michael.pilcher@bristol.gov.uk | Income Systems Contract Extension - NEW ITEM To seek approval for a further extension of the Capita contract until March 2021. Part exempt 3 | Cabinet 14 Jul 2020 | Deputy Mayor (with responsibility for Communities, Equalities and Public Health), Mayor | Resources Scrutiny Commission |

| Lead Officer | Title and summary of Decision | Meeting date | Decision taker | Scrutiny Remit |
|---|---|------------------------|--|---|
| | | | | |
| Nick Smith nick.smith@bristol.gov.uk | Q4 Performance Report To brief Cabinet on progress made by all directorates against Key Performance Indicators and Project Measures. Non Key Open | Cabinet 14 Jul 2020 | Designated Deputy Mayor with responsibility for Finance, Governance and Performance | Overview and Scrutiny Management Board |
| Penny Fell penny.fell@bristol.gov.uk, Jacqueline Miller jacqueline.miller@bristol.gov.uk | Fleet Services EV Centre of Excellence - NEW ITEM More information to follow. Part exempt 3 | Cabinet 1 Sep 2020 | Cabinet Member with responsibility for Transport, Energy and the Green New Deal, Cabinet Member with responsibility for Waste, Commercialisation and Regulatory Services | Growth and Regeneration Scrutiny Commission |
| Michael Pilcher michael.pilcher@bristol.gov.uk | Medium Term Financial Plan and Capital Strategy - NEW ITEM To approve the Medium Term Financial Plan (MTFP) and Capital Strategy for 2021/2022. Part exempt 3 | Cabinet 1 Sep 2020 | Designated Deputy Mayor with responsibility for Finance, Governance and Performance | Overview and Scrutiny Management Board |
| Denise Murray denise.murray | Budget Monitoring Outturn Report P3 - NEW ITEM More information to follow. | Cabinet 1 Sep 2020 | Designated Deputy Mayor with | Resources Scrutiny |

| Lead Officer | Title and summary of Decision | Meeting date | Decision taker | Scrutiny Remit |
|---|--|-----------------------|---|---|
| @bristol.gov.uk | Part exempt 3 | | responsibility for Finance, Governance and Performance | Commission |
| Jan Cadby jan.cadby@bristol.gov.uk | Q1 Corporate Risk Register 2019/20 Annual Report - NEW ITEM More information to follow. Non Key Open | Cabinet 1 Sep 2020 | Designated Deputy Mayor with responsibility for Finance, Governance and Performance | Overview and Scrutiny Management Board |
| Denise Murray denise.murray@bristol.gov.uk | Social Value Policy - NEW ITEM To approve the annual refresh of the Social Value Policy & Tool Kit Open | Cabinet 1 Sep 2020 | Designated Deputy Mayor with responsibility for Finance, Governance and Performance | Resources Scrutiny Commission |
| Stephen Peacock stephen.peacock@bristol.gov.uk | Southmead Regeneration Programme More information to follow Open | Cabinet 1 Sep 2020 | Cabinet Member with responsibility for Housing | Growth and Regeneration Scrutiny Commission |
| Michael Pilcher michael.pilcher@bristol.gov.uk | Budget Monitoring Outturn report P5 - NEW ITEM More information to follow. | Cabinet 6 Oct 2020 | Designated Deputy Mayor with responsibility for | Resources Scrutiny Commission |

| Lead Officer | Title and summary of Decision | Meeting date | Decision taker | Scrutiny Remit |
|--|--|-----------------------|---|---|
| | Part exempt 3 | | Finance, Governance and Performance | |
| Paul Sylvester paul.sylvester@bristol.gov.uk | Alternative Temporary and Move On Accommodation Procurement - NEW ITEM More information to follow. Open | Cabinet 6 Oct 2020 | Cabinet Member with responsibility for Housing | Communities Scrutiny Commission |
| Oliver Roberts oliver.roberts@bristol.gov.uk | Development of Hawkfield Business Park - NEW ITEM More information to follow. Part exempt 3 | Cabinet 6 Oct 2020 | Designated Deputy Mayor with responsibility for Finance, Governance and Performance | Growth and Regeneration Scrutiny Commission |
| Alex Minshull Alex.Minshull@bristol.gov.uk | Climate Emergency Programme - NEW ITEM More information to follow. Open | Cabinet 6 Oct 2020 | Cabinet Member with responsibility for Transport, Energy and the Green New Deal | Communities Scrutiny Commission |
| Sarah O'Driscoll sarah.odriscoll@bristol.gov.uk | Approval of HMO Supplemental Planning Document - NEW ITEM More information to follow. Open | Cabinet 6 Oct 2020 | Cabinet Member with responsibility for Spatial Planning and City Design | Growth and Regeneration Scrutiny Commission |

| Lead Officer | Title and summary of Decision | Meeting date | Decision taker | Scrutiny Remit |
|---|--|-----------------------|---|---|
| | | | | |
| Abigail Stratford abigail.stratford@bristol.gov.uk | Housing Revenue Account Development Strategy - NEW ITEM More information to follow. Open | Cabinet 6 Oct 2020 | Cabinet Member with responsibility for Housing | Communities Scrutiny Commission |
| Denise Murray denise.murray@bristol.gov.uk | Budget Monitoring Outturn Report P6 - NEW ITEM More Information to follow. Part exempt 3 | Cabinet 3 Nov 2020 | Designated Deputy Mayor with responsibility for Finance, Governance and Performance | Resources Scrutiny Commission |
| Stephen Peacock stephen.peacock@bristol.gov.uk | Property Asset Management Plan - NEW ITEM More information to follow. Open | Cabinet 3 Nov 2020 | Cabinet Member with responsibility for Housing, Designated Deputy Mayor with responsibility for Finance, Governance and Performance | Growth and Regeneration Scrutiny Commission |
| Denise Murray denise.murray@bristol.gov.uk | Collection Fund Report - Council Tax and Business Rates Surplus - NEW ITEM To seek approval for 20/21 Collection Fund Surplus/Deficit. Part exempt 3 | Cabinet 3 Nov 2020 | Designated Deputy Mayor with responsibility for Finance, Governance and Performance | Resources Scrutiny Commission |

| Lead Officer | Title and summary of Decision | Meeting date | Decision taker | Scrutiny Remit |
|---|--|-----------------------|---|--|
| Denise Murray denise.murray@bristol.gov.uk | Council Tax Base Report - NEW ITEM More information to follow Part exempt 3 | Cabinet 3 Nov 2020 | Designated Deputy Mayor with responsibility for Finance, Governance and Performance | Resources Scrutiny Commission |
| Denise Murray denise.murray@bristol.gov.uk | Budget Monitoring Outturn report P7 - NEW ITEM More Information to follow. Part exempt 3 | Cabinet 1 Dec 2020 | Designated Deputy Mayor with responsibility for Finance, Governance and Performance | Resources Scrutiny Commission |
| Jan Cadby jan.cadby@bristol.gov.uk, Denise Murray denise.murray@bristol.gov.uk | Q2 Corporate Risk Report 19/20 Annual Report - NEW ITEM More information to follow. Non Key Open | Cabinet 1 Dec 2020 | Designated Deputy Mayor with responsibility for Finance, Governance and Performance | Overview and Scrutiny Management Board |
| Paul Sylvester paul.sylvester@bristol.gov.uk | Rough Sleeping Initiative Funding 21/22 - 23/24 - NEW ITEM More information to follow. Open | Cabinet 1 Dec 2020 | Cabinet Member with responsibility for Housing | Communities Scrutiny Commission |

| Lead Officer | Title and summary of Decision | Meeting date | Decision taker | Scrutiny Remit |
|---|--|------------------------------|---|---|
| Michael Pilcher michael.pilcher@bristol.gov.uk | <p>Budget Recommendations to Full Council, including the Treasury Management Strategy - NEW ITEM More information to follow.</p> <p>Part exempt 3</p> | Cabinet 5 Jan 2021 | Designated Deputy Mayor with responsibility for Finance, Governance and Performance | Overview and Scrutiny Management Board |
| Denise Murray denise.murray@bristol.gov.uk | <p>Budget Monitoring Outturn report P8 - NEW ITEM More information to follow.</p> <p>Part exempt 3</p> | Cabinet 5 Jan 2021 | Designated Deputy Mayor with responsibility for Finance, Governance and Performance | Resources Scrutiny Commission |
| Oliver Roberts oliver.roberts@bristol.gov.uk | <p>Lawrence Weston Community Hub To consider development of a new build community and health hub in Lawrence Weston on Council owned land.</p> <p>Part exempt 3</p> | Cabinet Before 4 May 2021 | Deputy Mayor (with responsibility for Communities, Equalities and Public Health) | Growth and Regeneration/Communities Scrutiny Commission |
| Stephen Peacock stephen.peacock@bristol.gov.uk | <p>Funding for Hengrove Park Enabling Works (Highways Junctions and Primary School) - NEW ITEM More information to follow</p> <p>Open</p> | Cabinet 13 Apr 2021 | Mayor | Growth and Regeneration Scrutiny Commission |

| Lead Officer | Title and summary of Decision | Meeting date | Decision taker | Scrutiny Remit |
|---|--|---------------------------|---|---------------------------------|
| Hayley Ash Hayley.ash@bristol.gov.uk, Richard Fletcher richard.fletcher@bristol.gov.uk | Park Prospectus - NEW ITEM More information to follow Open | Cabinet 13 Apr 2021 | Deputy Mayor (with responsibility for Communities, Equalities and Public Health) | Communities Scrutiny Commission |
| James Beardall james.beardall@bristol.gov.uk | Corporate Parenting Strategy Refresh - NEW ITEM More information to follow Open | Cabinet 13 Apr 2021 | Cabinet Member with responsibility for Women, Children and Families (Young People), and Lead Member for Children's Services | People Scrutiny Commission |
| Michael Pilcher michael.pilcher@bristol.gov.uk | Financial Outturn Report 20/21 - NEW ITEM More information to follow Part exempt 3 | Cabinet 13 Apr 2021 | Designated Deputy Mayor with responsibility for Finance, Governance and Performance | Resources Scrutiny Commission |
| Sarah Spicer sarah.spicer@bristol.gov.uk | Rent Policy and Service Charges - NEW ITEM More information to follow Open | Cabinet 13 Apr 2021 | Cabinet Member with responsibility for Housing | Resources Scrutiny Commission |
| James Anderson | Special Educational Needs Capital Programme - NEW ITEM | Cabinet | Cabinet Member with | People Scrutiny |

| Lead Officer | Title and summary of Decision | Meeting date | Decision taker | Scrutiny Remit |
|---|---|------------------------------|---|---|
| james.anderson@bristol.gov.uk | More information to follow Open | 13 Apr 2021 | responsibility for Education and Skills | Commission |
| Jan Cadby jan.cadby@bristol.gov.uk, Denise Murray denise.murray@bristol.gov.uk | Q4 Corporate Risk Report 19/20 - NEW ITEM More information to follow Open | Cabinet 13 Apr 2021 | Designated Deputy Mayor with responsibility for Finance, Governance and Performance | Overview and Scrutiny Management Board |
| Sarah O'Driscoll sarah.odriscoll@bristol.gov.uk | Local Development Scheme (LDS) More information to follow Open | Cabinet 13 Apr 2021 | Cabinet Member with responsibility for Housing | Growth and Regeneration Scrutiny Commission |
| Tim Borrett tim.borrett@bristol.gov.uk | Corporate Business Plan and Performance Framework 2020/21 - NEW ITEM More information to follow Open | Cabinet Before 4 May 2021 | Designated Deputy Mayor with responsibility for Finance, Governance and Performance | Overview and Scrutiny Management Board |
| Pete Anderson peter.anderson | Connected City Project More information to follow. | Cabinet Before 4 | Designated Deputy Mayor with | Growth and Regeneration |

| Lead Officer | Title and summary of Decision | Meeting date | Decision taker | Scrutiny Remit |
|---|---|---------------------------------|---|---|
| @bristol.gov.uk | Part exempt 3 | May 2021 | responsibility for Finance, Governance and Performance | Scrutiny Commission |
| Patsy Mellor patsy.mellor@bristol.gov.uk | Waste Minimisation, Recycling and Waste Service improvements To seek approval for policy and service improvements. Part exempt 3 | Cabinet Before 4 May 2021 | Cabinet Member with responsibility for Waste, Commercialisation and Regulatory Services | Communities Scrutiny Commission |
| Stephen Peacock stephen.peacock@bristol.gov.uk | Acquisition of Land at Broomhill Road, Brislington More information to follow. Part exempt 3 | Cabinet Before 4 May 2021 | Cabinet Member with responsibility for Housing | Growth and Regeneration Scrutiny Commission |
| Mark Williams Mark.williams@bristol.gov.uk | Members Parental Leave Policy To seek Cabinet approval for recommendation to Full Council for a Members' entitlement to maternity, paternity, shared parental and adoption leave and relevant allowances policy. Non Key Open | Cabinet Before 4 May 2021 | Cabinet Member with responsibility for Women, Children and Families (Young People), and Lead Member for Children's Services | Resources Scrutiny Commission |
| Nuala Gallagher | Enterprise Zone Update | Cabinet | Designated Deputy | Growth and |

| Lead Officer | Title and summary of Decision | Meeting date | Decision taker | Scrutiny Remit |
|---|---|------------------------------|---|---|
| nuala.gallagher@bristol.gov.uk | More information to follow. Open | Before 4 May 2021 | Mayor with responsibility for Finance, Governance and Performance | Regeneration Scrutiny Commission |
| Stephen Peacock stephen.peacock@bristol.gov.uk | Housing Infrastructure Fund More information to follow. Open | Cabinet Before 4 May 2021 | Cabinet Member with responsibility for Housing | Growth and Regeneration Scrutiny Commission |
| Jacqui Jensen Jacqui.Jensen@bristol.gov.uk | Housing payments made under the Vulnerable Person's Resettlement Scheme and the Global Resettlement Scheme More information to follow Part exempt 3 | Cabinet Before 4 May 2021 | Deputy Mayor (with responsibility for Communities, Equalities and Public Health) | People Scrutiny Commission |
| Gail Rogers gail.rogers@bristol.gov.uk | Placement Sufficiency Strategy - NEW ITEM More information to follow Open | Cabinet Before 4 May 2021 | Cabinet Member with responsibility for Women, Children and Families (Young People), and Lead Member for Children's Services | People Scrutiny Commission |
| Denise Murray denise.murray | Implementation of a Supplier Early Payment - NEW ITEM More information to follow. | Cabinet Before 4 | Designated Deputy Mayor with | Resources Scrutiny |

| Lead Officer | Title and summary of Decision | Meeting date | Decision taker | Scrutiny Remit |
|-----------------|-------------------------------|--------------|--|----------------|
| @bristol.gov.uk | Part exempt 3 | May 2021 | responsibility for Finance, Governance and Performance | Commission |